



PREESALL TOWN COUNCIL

19 March 2021

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's civic events committee on **Wednesday 31 March 2021 at 7pm via Zoom.**

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

A handwritten signature in black ink, appearing to read 'A. May'.

Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the last meeting held on 25 January 2020 (**enclosed**).

4 Public participation

The chairman will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak and will ask councillors **to agree** to reconvene the meeting on the conclusion of public participation.

5 Council Facebook account

At the February meeting of the council it was resolved that the council would set up an information only Facebook page and that this would be administered by Cllr Patrick in conjunction with the Clerk and Mayor. The details of how this will work in practice were devolved to the civic events committee. Councillors are asked **to determine** how the page will be set up and how it will be managed.

6 Arrangements for Annual Meeting of the Town Council.

The Annual Meeting would normally take place at the council's first meeting in May. Arrangements this year are complicated by Covid restrictions and the possibility that the right to hold meetings via Zoom will lapse on 6 May unless the government extends the deadline. In order for the council to easily complete its requirement to hold an annual meeting, it is proposed that the May council meeting and the Annual Meeting of the council be moved to Wednesday 5 May. Councillors are asked to consider recommending this proposal to the April meeting of the full council. In addition, they are asked to consider the order of events for the Annual meeting, in particular the presentation of the 'Star Awards' and the inclusion of an interim report on the mayor's charity funds (draft agenda **enclosed**)

7 Date of next meeting

To be arranged.